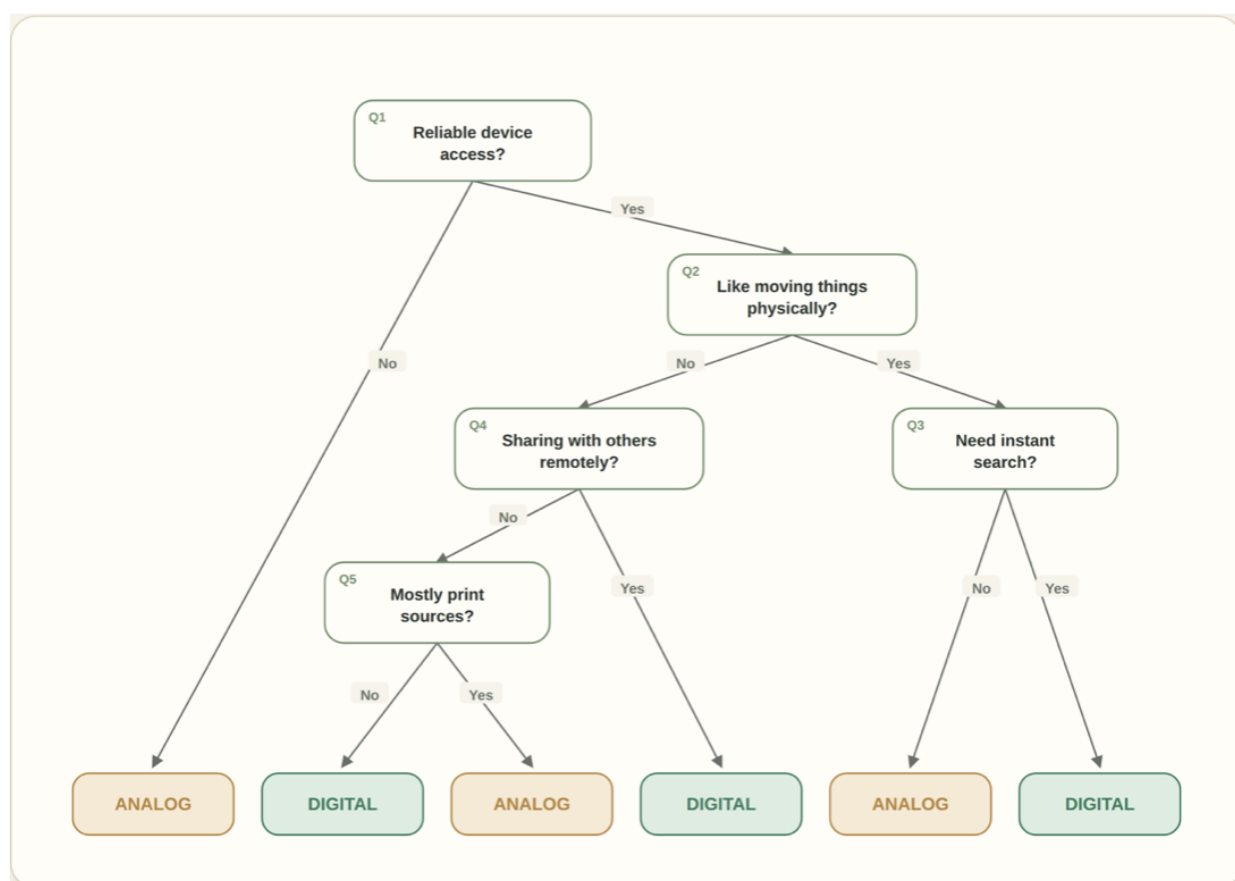


Analog or Digital? Decision Tree

Analog or Digital?

Follow the questions down the tree. Where you land is where you should start – you can always adjust once you've tried it.





Five yes-or-no questions, in order, carry you from how you'll access materials down to whether analog or digital organizing fits your process.

Q1 Do you have reliable access to a laptop or tablet whenever you need to work on this?

Q2 Do you like being able to spread your evidence out and physically move it around to see how it connects?

Q3 Do you also need to search instantly for a specific piece of evidence among a lot of sources?

Q4 Will you be sharing or co-editing this evidence with a partner or group from different places?

Q5 Are most of your sources printed or physical, rather than online?

If you land on Analog

Index cards, sticky notes, a physical evidence folder or binder, printed sources marked up with a highlighter and pen.

If you land on Digital

A shared doc or slide deck, a note app, a simple spreadsheet of sources, a cloud folder of screenshots and links.